



New Parents Handbook 2026-2027



Inspiring Excellence Everyday

Welcome

We are truly honoured that you have chosen our School as the place for your child's learning journey. It's a joy to welcome you and your family into our school community, and we're excited to get to know you in the weeks and months ahead.

As your child takes these important steps in school life, please be assured that their wellbeing, happiness, and learning are at the heart of everything we do. Our dedicated team is not only highly skilled but also warm, nurturing, and deeply committed to helping each child feel safe, confident, and valued. We're here to support you every step of the way.

We're confident that your child will feel happy, supported, and inspired every day at Chilvers Coton Community School and Nursery. It's a real privilege to be part of this important stage in your child's life, and we're genuinely excited to take this journey with you. Together, we'll work hand in hand to give your child the very best start, filled with care, encouragement, and joyful learning.

Warm regards,
Terri Hitchcox
Headteacher



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Our Vision and Aims

At Chilvers Coton School and Nursery, every single person is a '**Chilvers Champion**'; that's just how we do it here. We know that education is the **greatest gift** we can give to each and every child who enters our

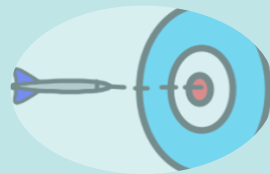
family and we take pride in enabling everyone to be their best and **a little bit more**. We **empower children** to know that their **voice matters** and will be heard and we ensure all children have the tools they need to open doors, no matter how heavy or firmly closed they appear to be.

We are absolutely driven to ensure **no child is left behind** and that all our children will achieve their full potential; it is their right to have a **rich and full education** which meets their individual needs and shapes them into the **citizens of tomorrow**. Everyone in our school is a **unique** individual who will be celebrated for their strengths, talents and their innate 'ness' of being them.

We are proud to **make a difference** every single day.

We are proud to be making an impact on the world today, tomorrow and in the future. We can't wait to see what our young people become. Their **possibilities are limitless**.

Our Aims



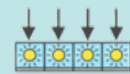
Inspiring

- Ignite a lifelong love of learning through meaningful, memorable, and joyful experiences.
- Recognise and nurture each child's unique potential through an enriched and inspiring curriculum that builds confidence, ambition, and self-belief.
- Create an environment where children feel happy, heard, and valued, leaving school knowing their possibilities are limitless.



Excellence

- Ensure every child makes excellent progress and achieves high standards in learning, personal growth, and wellbeing.
- Provide targeted support so that no child is left behind or disadvantaged—every child is encouraged to be their best and a little bit more.
- Deliver high-quality teaching and strong leadership in every classroom, every day, to meet individual needs, challenge learners appropriately, and promote continuous growth.



Everyday

- Establish strong moral foundations that develop self-worth, respect, and kindness in every child.
- Create a caring school community where all children feel safe, have a strong sense of belonging, and are celebrated for who they are.
- Build positive partnerships with families and maintain open, daily communication to ensure children flourish through strong school-home collaboration.

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Chilvers' Champions

We have a set of school values for our children. We strive to make all our children Chilvers' Champions.

To do this we aim for all our children to be

- Collaborators
- Confident Learners
- Courageous
- Curious
- Caring

These are sometimes known as the 5 C's. Ofsted (2026) stated our children 'demonstrate the school's '5 Cs', 'curious, collaborative, confident, caring and courageous'



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Key People

We have a dedicated team who are warm, nurturing, and deeply committed to helping our whole school community. We're here to support you every step of the way.



Miss Virgo
Family Support Worker



Mrs Bham
Multilingual Support



Mrs Kapadia
Family Support Worker



Miss Marsh
SENDCO
(Acting Deputy Headteacher)



Miss Gutteridge
Deputy Headteacher
(Maternity Leave)



Miss Hitchcox
Headteacher



Mrs Sankriwala
School Administrator



Mrs Alexander
School Business Manager



Miss Betteridge
School Administrator

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Care and Connect Team



Miss Virgo

Family Support Worker



Mrs Kapadia

Family Support Worker

The Care and Connect Team consists of Miss Virgo and Mrs Kapadia, who are there to support you every step of the way.

If you feel that you or your child would benefit from some extra support, or if you simply need someone to talk to and to feel listened to, please contact the school office or speak to a member of staff, who will happily arrange a time to talk with you. Please remember that asking for support is a positive step. All conversations will be treated with care, sensitivity, and confidentiality.

They can support with



Finance:

Helping families access Pupil Premium funding, free school meals, hardship funds, food bank vouchers, and benefits advice.



Forms and Applications:

Supporting families with DLA forms, school applications, transitions, and transport funding paperwork



Attendance & Transitions:

Supporting attendance, reducing barriers to school, and helping with school moves and transitions



Wellbeing & Mental Health:

Supporting pupils and families with anxiety, emotional wellbeing, confidence, and access to mental health services



Behaviour & Relationships:

Supporting behaviour, friendships, social skills, routines, online safety, and additional needs.



Early Help & Community Support:

Working with families, charities, and outside agencies to provide joined-up support.

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Infinite Possibilities Team



We are absolutely driven that no child is left behind. We have a motto that our children 'Thrive they don't just cope'

We have a dedicated team who are committed to breaking down barriers and support every child to be they best that they can be.

Miss Gutteridge

Deputy Headteacher
(Maternity Leave)



Multilingual Communication & Translation:

Mrs Bham helps families access school information through translation, interpretation, and clear communication.



Induction & New Arrivals:

Miss Gutteridge and Mrs Bham support families with school applications, transitions, and transport funding. They also help children develop English language skills through targeted interventions



Mrs Bham

Multilingual Support



Family Engagement & Community Support:

They all help families build strong relationships through coffee mornings, bilingual library sessions, school events, and support with pupil premium and other key entitlements



SEND Family Support & Paperwork:

Miss Marsh and Mrs Kapadia help families understand SEND processes and supporting with EHCPs, DLA, and other key forms.



Miss Marsh

SENDCO

(Acting Deputy Headteacher)



Interventions:

They all support development by organising and delivering targeted interventions, to different groups of children to ensure they reach their full potential



Access, Inclusion & School Participation:

They all help families remove barriers to learning, attendance, and school life so every child can fully take part and succeed.



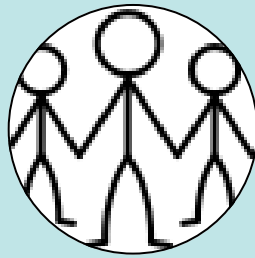
Mrs Kapadia

Family Support Worker

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Our School

Children can attend our school from the ages of 3-7. Our school is organised into two Key Stages. The Early Years Foundation Stage and Key Stage One

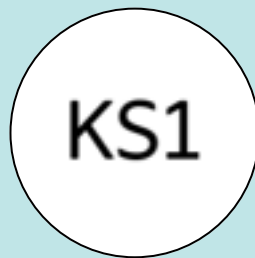


Early Years Foundation Stage

The Early Years Foundation Stage includes Nursery and Reception

- Nursery has children aged between 3 and 4
- Reception has children aged between 4 and 5

In this stage at school children start their learning journey and learn through an experiential, play-based curriculum which aims primarily to develop their social skills and communication with others.



Key Stage One

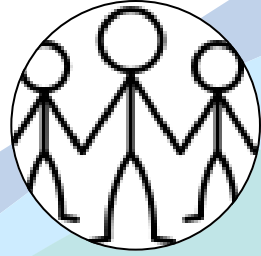
Key Stage One includes Year One and Year Two

- Year One has children aged between 5 and 6
- Year Two has children aged between 6 and 7

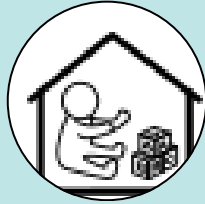
In this stage at school children continue their learning journey and follow the National Curriculum to provide a broad and balanced curriculum. We continue to offer experiential, first-hand experiences

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Our School Day



Our School Day starts at different times depending on what year group the children are in



Nursery



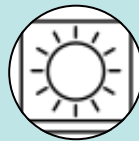
Morning Children

School Starts 8.30-11.30



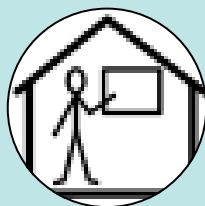
Afternoon Children

School Starts at 12.30 and finishes at 3.30



All Day Children

School Starts at 8.30-2.30



Reception, Year One and Year Two

School Starts at 8.45 and finishes at 3.30

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Our Reception Timetable

Our daily timetable changes depending on the age of the children.

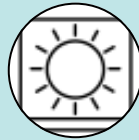


8.45

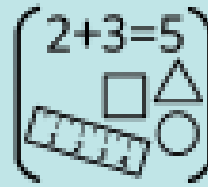
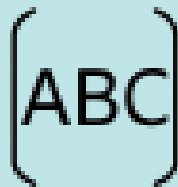


9.00

School starts at 8.45 and the gates close at 9.00

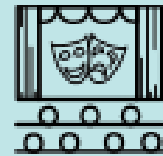
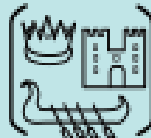


In the morning children we complete learning based around, Phonics, English and Maths



Lunchtime is from 12.00-1.15

In the afternoon children will complete learning based around Exploring the World, Creative Arts and design

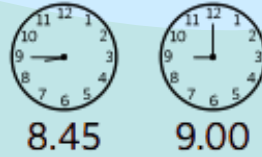


Home time is 3.30

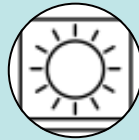
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Our Key Stage One Timetable

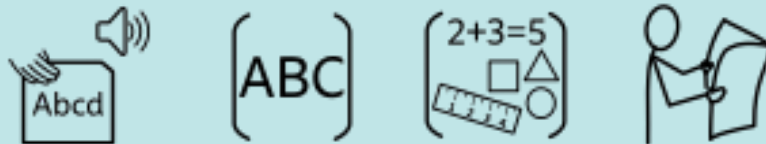
Our daily timetable changes depending on the age of the children.



School starts at 8.45 and the gates close at 9.00



In the morning children we complete learning based around, Phonics, English and Maths



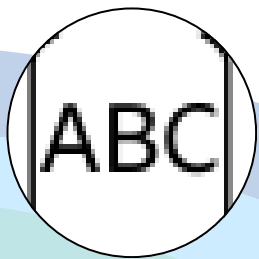
Lunchtime is from 12.15-1.15

In the afternoon children will complete learning based around Geography, History, Science, PE, Art, Design and Technology, RE, PSHE and Music



Home time is 3.30

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English

English includes learning to speak, listen, read and write, we teach this in lots of different ways at our school including

- Learning Phonics
- Reading sessions
- Writing Lessons
- Story Time



Phonics



We use phonics to teach our children to read and write. It helps children hear, identify and use different sounds that distinguish one word from another in the English language.

As a school we use Ruth Miskin's Read, Write Inc to support children in learning to read. The children take part in daily phonics to help them make links between the sounds they hear and provide them with the skills to support reading and writing.

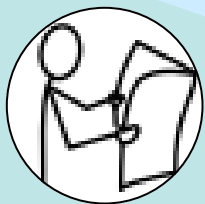
Children work through the Read Write Inc scheme at their own pace.

To read we use the phrase ' Special Friends, Fred Tak, Read the word'

Read Write Inc.
Phonics

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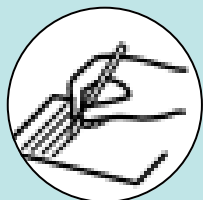
English



Reading



Children take part in reading sessions throughout the day at school and read a variety of texts. Our reading books are linked to our phonics scheme. Please share books with your child. Reading to them and encouraging them to read to you will help them to develop a love of books and an eagerness to learn to read.

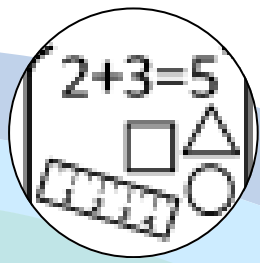


Writing

We use the 'Clever Writer' approach to writing. This approach enables all children to be successful clever writers developing new skills whilst refining skills they already know. Children are exposed to high quality texts which enable them to develop vocabulary which they can use within their writing to make it interesting and exciting. Children are given the opportunity to write each day and also edit and improve their writing.

**A
M
I
C
LEVER
WRITER**

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Maths

Children take part in a Maths lesson every day. We aim for our children to be confident, fluent mathematicians who are able to problem solve and explain their understanding.

As a school we follow both the 'White Rose Maths' scheme alongside the NCETM 'Mastering Number' programme.



NCETM
NATIONAL CENTRE FOR EXCELLENCE
IN THE TEACHING OF MATHEMATICS

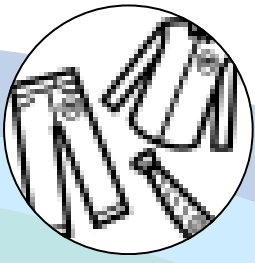
In Maths lessons children are given the opportunity to use lots of different practical resources to support their understanding. Such as double sided counters, cubes, bead strings and many more



We also use different websites to develop our children's Mathematical understanding at home. These include Ten Town, Numbots and TTRS.



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School Uniform

All of our children wear an 'active' school uniform which enables children to be active throughout the day.

All uniform items are available to purchase from supermarkets or

'The Schoolwear Centre' which is located in the town centre.

Please make sure all uniform items/clothes and spare clothes are clearly named and labelled so they can be easily reunited with your child!

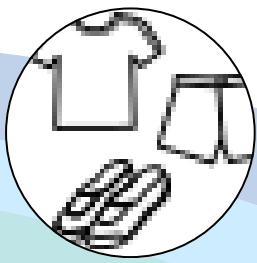
Our uniform is:

an active uniform which consists of;

- a white polo shirt
- a navy sweatshirt, jumper or cardigan (with logo or plain)
- navy or black leggings, jogging bottoms or trousers
- plain black trainers/shoes



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PE

Children take part in PE sessions throughout the week.

If your child wears an active uniform (shorts, tracksuit bottoms and leggings) they may remain in this kit for PE.

Children are required to bring a separate PE kit to school if they choose to wear skirts, dresses, trousers or shoes so they can safely take part in PE.

This kit will remain in school for the duration of the half term and will be sent home at each half term break for washing.

The PE kit should include:

- A plain white t-shirt
- Navy, grey or black leggings, jogging bottoms or shorts
- Black pumps or black trainers



This kit also serves the additional purpose of acting as the spare clothes should pupils have an accident or need to change for any reason.

Jewellery is to be kept to a minimum for health and safety reasons and earrings must be studs. All Jewellery needs to be removed or covered for PE.

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myHappymind

myHappymind is a programme used in our school, backed by the NHS, that helps children build **resilience**, **self-esteem**, and **happiness**.

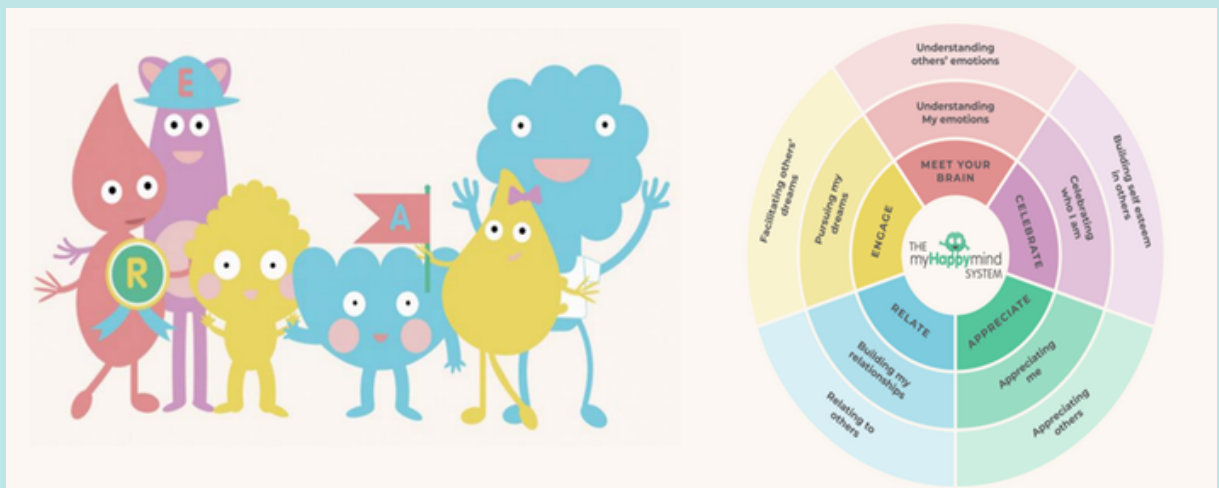
It also supports **positive mental health** by teaching children how to look after their wellbeing, not just when they're struggling, but all the time.

5 modules are taught throughout the school to help build a strong, shared culture of wellbeing.

It also includes lessons on **neurodiversity**, helping children understand and celebrate differences in how we all think and learn.

myHappymind is based on scientific research and helps children to:

- Feel happier and more confident
- Know what to do when they feel worried or stressed
- Improve focus and learning
- Reach their personal goals
- Build strong friendships and family relationships
- Feel proud of who they are



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Opal

At Chilvers Coton we are an Opal school. This stands for Outdoor Play and Learning. Opal is designed to improve the quality of play at playtimes and lunchtimes. At our school this enables us to ensure our children have high-quality, engaging outdoor play every day.

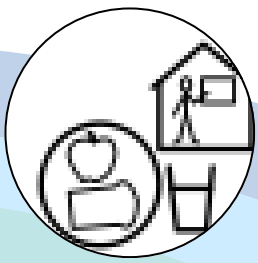
We have beautiful school grounds and Opal has enabled our children to have access to them every day, this includes our own treehouse, field, trampoline, digging pit, rope swings and much more.

Opal also enables our children to develop:

- **Mental and Physical Health:** by developing social skills, emotional well-being, and increasing physical activity.
- **Risk Management:** by teaching children to manage risk and build resilience.



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Lunches

Children in Reception, Year One and Year Two are entitled to a free nutritious school lunch everyday.

Our children have access to our salad bar as well as choosing their own pudding and drink. Our Menu rotates every 3 weeks and there is a vegetarian option everyday.

Each Day there are 4 options

Red- Hot option Meal normally meat option

Green- Hot option normally vegetarian option

Brown - Jacket Potato (with cheese, beans or tuna)

Blue- Cold Option - Sandwich (Cheese or Tuna)



Educaterers Lunch Menu Week 1

Monday	Tuesday	Wednesday	Thursday	Friday
Hot Option: Chicken & Potato Curry (2.50)	Hot Option: Beef & Potato Curry (2.50)	Hot Option: Chicken & Potato Curry (2.50)	Hot Option: Beef & Potato Curry (2.50)	Hot Option: Chicken & Potato Curry (2.50)
Green Option: Chicken & Potato Curry (2.50)	Green Option: Beef & Potato Curry (2.50)	Green Option: Chicken & Potato Curry (2.50)	Green Option: Beef & Potato Curry (2.50)	Green Option: Chicken & Potato Curry (2.50)
Brown Option: Chicken & Potato Curry (2.50)	Brown Option: Beef & Potato Curry (2.50)	Brown Option: Chicken & Potato Curry (2.50)	Brown Option: Beef & Potato Curry (2.50)	Brown Option: Chicken & Potato Curry (2.50)
Blue Option: Chicken & Potato Curry (2.50)	Blue Option: Beef & Potato Curry (2.50)	Blue Option: Chicken & Potato Curry (2.50)	Blue Option: Beef & Potato Curry (2.50)	Blue Option: Chicken & Potato Curry (2.50)

Educaterers Lunch Menu Week 2

Monday	Tuesday	Wednesday	Thursday	Friday
Hot Option: Chicken & Potato Curry (2.50)	Hot Option: Beef & Potato Curry (2.50)	Hot Option: Chicken & Potato Curry (2.50)	Hot Option: Beef & Potato Curry (2.50)	Hot Option: Chicken & Potato Curry (2.50)
Green Option: Chicken & Potato Curry (2.50)	Green Option: Beef & Potato Curry (2.50)	Green Option: Chicken & Potato Curry (2.50)	Green Option: Beef & Potato Curry (2.50)	Green Option: Chicken & Potato Curry (2.50)
Brown Option: Chicken & Potato Curry (2.50)	Brown Option: Beef & Potato Curry (2.50)	Brown Option: Chicken & Potato Curry (2.50)	Brown Option: Beef & Potato Curry (2.50)	Brown Option: Chicken & Potato Curry (2.50)
Blue Option: Chicken & Potato Curry (2.50)	Blue Option: Beef & Potato Curry (2.50)	Blue Option: Chicken & Potato Curry (2.50)	Blue Option: Beef & Potato Curry (2.50)	Blue Option: Chicken & Potato Curry (2.50)

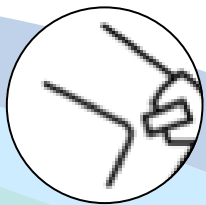
Educaterers Lunch Menu Week 3

Monday	Tuesday	Wednesday	Thursday	Friday
Hot Option: Chicken & Potato Curry (2.50)	Hot Option: Beef & Potato Curry (2.50)	Hot Option: Chicken & Potato Curry (2.50)	Hot Option: Beef & Potato Curry (2.50)	Hot Option: Chicken & Potato Curry (2.50)
Green Option: Chicken & Potato Curry (2.50)	Green Option: Beef & Potato Curry (2.50)	Green Option: Chicken & Potato Curry (2.50)	Green Option: Beef & Potato Curry (2.50)	Green Option: Chicken & Potato Curry (2.50)
Brown Option: Chicken & Potato Curry (2.50)	Brown Option: Beef & Potato Curry (2.50)	Brown Option: Chicken & Potato Curry (2.50)	Brown Option: Beef & Potato Curry (2.50)	Brown Option: Chicken & Potato Curry (2.50)
Blue Option: Chicken & Potato Curry (2.50)	Blue Option: Beef & Potato Curry (2.50)	Blue Option: Chicken & Potato Curry (2.50)	Blue Option: Beef & Potato Curry (2.50)	Blue Option: Chicken & Potato Curry (2.50)

Children can also bring a healthy packed lunch to school. Packed lunches should contain no nuts as we are a nut free school. This includes Nutella. Here are some examples of healthy lunchboxes.



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Injuries

We have many first aiders within our school. If your child has an accident in school and sustains an injury they will be treated by one of our trained first aiders. You will be notified by email through 'meditracker' if your child has sustained an injury.

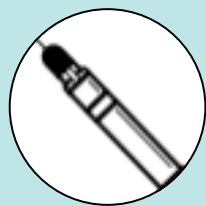
If your child has a head bump, you will receive a phone call from our school office to inform you.

There may be occasions when our school office contacts you to come and look at an injury your child has sustained.

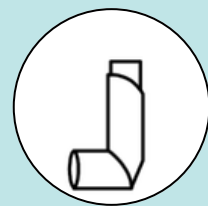


Medication

As a school we are able to give children within our school certain medications with parental permission. Prescription medication can be given if it has been prescribed by a doctor. We are also able to give children 'paracetamol' like Calpol if you provide it and give permission - a medication form will need to be filled in at the school office. Like any injuries medication will be tracked on 'meditracker' and an email sent to you.



If your child requires regular medication such as an inhaler or EpiPen for allergies these will also require a medication form. Inhalers and EpiPens are kept in your child's classroom so are in easy access for when the children require them.



Attendance

Sending your child to School and Nursery whenever they are well enough to be here is the best thing you can do to support their education socially and academically.

Being in school every day ensures that children:

- Take full advantage of learning opportunities.
- Build strong routines and positive habits.
- Maintain friendships and feel fully included in school life.

We will work with and support families where this is needed or requested as we want all of our children to access all of our opportunities.

We have an attendance Champion Team that work in partnership with parents to support with attendance.

Please note that requests for leave during term time cannot be authorised, except in exceptional circumstances. Missing lessons has a direct impact on children's progress, wellbeing, and confidence. If you do need to request leave, a leave of absence form must be completed and handed in to the school office prior to the absence.

If your child is absent through illness, the school must be informed before 9:00am either via Studybugs or by telephoning the school office. This helps us to ensure the safety and wellbeing of all children.



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Homework

We provide a homework offer for all our children. Homework is shared on our class dojo app on your child's year group page weekly and comprises of several different tasks including

- A maths task
- Spelling Task
- Opportunities to practise number skills on one of our maths apps

Children will be provided with a book which they can complete their homework in. If you choose to complete the homework offer, homework can be returned on a Friday to be acknowledged.



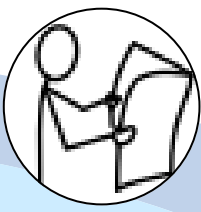
Maths Challenge

Draw a number line on a piece of paper to help you answer each question. Look carefully at the symbols in each calculation; think about whether you need to go up or down the number line!

$20 - 15 = \square$	$9 + 6 = \square$
$13 + 4 = \square$	$16 - 9 = \square$
$14 + 6 = \square$	$4 + 11 = \square$
$19 - 10 = \square$	$13 + 5 = \square$
$13 - 7 = \square$	$18 - 12 = \square$



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Reading

Children will all be provided with a reading folder which they should bring to school everyday. Throughout their time in school children will bring home several different reading books.

Your children will bring home 3 reading books.		
A copy of their school text for Fluency	Home Reading new Text For independence	A book of their choice Reading for Pleasure
 Each week, your child will be sent home a copy of the school text they have been reading. Your child will have read this book in school so over learning and reading will develop their fluency, reading speed and sight word recognition.	 Your child will also be sent a new text which they have not read at school. This is their book bag book. This text will only have decodable words with sounds your child knows so they will be able to read every word in it.	 Your child will also take home a library book of their choice to read for pleasure and develop a love of reading. They may not be able to read this on their own but you can share this as a family.



Rainbow Readers

We love to read at Chilvers' to celebrate reading we have a rainbow readers award.

Every time a child reads at home they get a read towards a certificate.

We have certificates for different amounts of reads. Colour a box each time your child reads at home.

If they achieve their rainbow reader award, please email by the Wednesday so they receive their award in our celebration Assembly on a Friday.

Home: _____	Rainbow Readers	
Class: _____	Red - 25 Reads	
	Orange - 50 Reads	
	Yellow - 75 Reads	
	Green - 100 Reads	
	Blue - 150 Reads	

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Clubs

We have school clubs before and after school that our children can attend.



Before School

We offer a Breakfast club for our children.
Breakfast club starts at 8.00am at a cost of £3 per day.



During our Breakfast club children receive a healthy breakfast and then have the opportunity to take part in different activities such as games and crafts. Once breakfast club is finished children move to their classrooms to start their school day.



After School

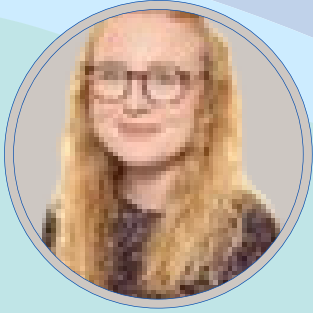
We also have an after school club which runs will be from 3.30-4.30 everyday at a cost of £3 per day.



Each day there is a different club ranging from tennis, dance, football and many more. To ensure a variety of clubs our clubs change every half term.

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SEND



Miss Marsh

SENDCO

(Acting Deputy Headteacher)

We are a welcoming and inclusive school where every child is valued and supported to thrive. All of our teachers support pupils with Special Educational Needs and Disabilities (SEND), helping every child feel happy, confident, and successful in school.

Miss Marsh is our SENDCO and works closely with children, families, and staff.

Her role is to ensure that all children with SEND within our school receive the extra support that they need to thrive. If you ever have any questions or worries about your child, please don't hesitate to contact Miss Marsh via the school office.

We support children with a wide range of needs



Communication
and Interaction
Needs



Social, Emotional
and Mental Health
Needs



Cognition and
Learning Needs



Sensory, Physical
and Self Care
Needs

For more information about how we identify, support, and provide for children with SEND, please visit our school website



For information about support available in Warwickshire for children with SEND, please see the Warwickshire Local Offer:



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Parent and School Communication

We pride ourselves on our parental relationships and communication. We are always here to listen. In the morning messages can be passed to teachers through members of staff on the main gate or at the end of the school day when children are collected.

We use an APP called Class Dojo where you are able to message teachers. If you need to contact teachers, they check class dojo in the morning before school, at lunch time and after school until 4:30pm.

We hold several parents evening throughout the year where teachers and parents can share the progress children have made.

We also hold workshops and opportunities for parents to come into school to work with their children throughout the year, these are communicated through our newsletters and on Class Dojo.

If you need to contact any other staff or senior leaders, please email admin2103@welearn365.com



ClassDojo

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APPS

We used a range of different apps throughout our school. These apps can be downloaded from both the App store or Google Store. Our Office have user guides in the office explaining how to set up the apps if you need help.

Studybugs



Studybugs is an app where you can report your child's absence. Simply log on and explain why your child isn't in school and it automatically informs the school



Parent Mail

Parent Mail is the app we use for payments. If your child attends breakfast club or after school club this is the app you will need to use. We also use parentmail to pay for all our school trips

Class Dojo



Class Dojo is our app which we use mainly to communicate with parents. Teachers are able to share photographs and information of what your child has been doing at school. It also has the function to enable parents to message teachers.

**None of the Apps we use require you to pay for them.
They are FREE to download**

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Key Contact Details

If you ever need contact school these are the key contact details you will need



Telephone number

02476387001



Email Address:

admin2103@welearn365.com



Website:

<https://www.chilvers-coton.co.uk>



Address:

Chilvers Coton Community School and Nursery
Fitton Street
Nuneaton
Warwickshire
CV11 5RB

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